


Non-Executive Report of the:  <b>General Purposes Committee</b>  5 July 2017	 <b>TOWER HAMLETS</b>
<b>Report of:</b> Graham White, (Acting) Corporate Director, Governance	<b>Classification:</b> [Unrestricted]
<b>General Purposes Committee, Terms of Reference 2017/18</b>	

<b>Originating Officer(s)</b>	Matthew Mannion
<b>Wards affected</b>	(All Wards);

### Summary

All Committees of Council receive a terms of reference report annually asking them to consider and note their terms of reference and delegated powers.

### Recommendations:

The General Purposes Committee is recommended to:

1. Note its Terms of Reference, Quorum, Membership and Dates of future meetings as set out in Appendices 1, 2 and 3 to this report.

## **1. REASONS FOR THE DECISIONS**

- 1.1 It is a customary practice that a Committee annually receive a report of its Terms of Reference.

## **2. ALTERNATIVE OPTIONS**

- 2.1 No alternative practice in respect of this report occurs in the Authority.

## **3. DETAILS OF REPORT**

- 3.1 Following the Annual General Meeting of the Council, the various committees established will note their Terms of Reference, quorum and membership for the forthcoming Municipal Year. These are set out in the appendices to the report.
- 3.2 The Committee's meetings for the remainder of the year, as agreed at the Annual General Meeting of the Council (on 17<sup>th</sup> May 2017), are as set out in the appendices to this report.
- 3.3 In accordance with the agreed calendar, meetings are scheduled to take place at 7.00pm unless the meeting takes place during Ramadan, whereupon the meeting will take place at an earlier time. There are currently no meetings of the Committee scheduled during Ramadan in 2017/18.
- 3.4 The Committee's Terms of Reference have recently been amended, as a general review of the Constitution has been conducted by the Monitoring Officer (which has previously been reported to the Committee). Appendix 1 details the Committee's current Terms of Reference, which were approved by Full Council on 22 March 2017.

## **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1 There are no specific financial implications arising from the recommendation within this report.

## **5. LEGAL COMMENTS**

- 5.1 The information provided for the Committee to note is in line with the Council's Constitution and the resolutions made by Council on 17<sup>th</sup> May 2017.

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1 When drawing up the schedule of dates, consideration was given to avoiding schools holiday dates and known dates of religious holidays and other important dates where at all possible.

## **7. BEST VALUE (BV) IMPLICATIONS**

7.1 There are no specific Best Value considerations arising from the recommendation in the report.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

8.1 There are no specific SAGE implications arising from the recommendation in the report.

## **9. RISK MANAGEMENT IMPLICATIONS**

9.1 There are no specific Risk Management implications arising from the recommendation in the report.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

10.1 There are no Crime and Disorder Reduction implications arising from the recommendations in the report.

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### **Linked Reports, Appendices and Background Documents**

#### **Linked Report**

- NONE.

#### **Appendices**

- Appendix 1 – Committee Terms of Reference
- Appendix 2 – Membership of the Committee in 2017/18
- Appendix 3 – Dates of scheduled meetings of the Committee in 2017/18

#### **Local Government Act, 1972 Section 100D (As amended)**

#### **List of “Background Papers” used in the preparation of this report**

List any background documents not already in the public domain including officer contact information.

- NONE

#### **Officer contact details for documents:**

- Joel West, Senior Committee Officer 020 7364 4207